

STEM School Chattanooga

PLT Purpose: To lead the greater parent group (Parent Organization) in support of the STEM School through planning, overseeing, and implementing PLT initiatives

Monday, November 13, 2017
Parent Leadership Team Meeting Notes (6:30pm-7:30pm)
www.stemschoolchattanooga.net

Agenda

- Attendance
 - Tara Bennett
 - Jennifer Brownlee
 - Tracie Clifford
 - Amy Comeaux
 - Allison Deckman
 - Tony Donen
 - Kevin Gersch
 - Octavia Johnson-White
 - Karry Koppully
 - Heather Maharrey
 - Shaneka McDowell
 - Heather Mixon
 - Deacon Murphy
 - Veronika Murphy
 - Bryan Sweetin
- Welcome **Co-Facilitators Brian Sweetin and Karry Koppully**
 - PLT Co-Facilitator Brian Sweetin opened the meeting at 6:33 and welcomed the parents attending the meeting.
- Committee Updates
 - **Silent Auction – Tara Bennett**

Tara reported the committee had a phone meeting 2 weeks ago and decided to set up a Google Drive with shared documents for the auction. There are currently 22 items to offer and there are other requests still pending.

The next meeting is on Tuesday after the Thanksgiving break at 6:30pm for about an hour. The meeting will be at STEM and the meeting will be to determine how to set up rooms, the flow and where to set up. Dr. Donen announced the Commons will be available for the Silent Auction.

Allison has the swipe card reader set up and will use sheets like last year at the Jubilee. The auction will occur in one hour during the Showcase. The auction will be set up and ready to go at 6PM will start at 6:30PM and stop at 7:30PM.

On Facebook Allison created an event page for Showcase and Cheryl will create a photo album that will be attached to the event. That will allow people to see some of the items prior to the auction. Allison sent an email to Ms. Robinson about the Facebook event to send out to parents.

This is the first Showcase and the set up will be as follows:

- The 9th grade will be in different rooms. The teachers picked out the PBLs that were well done or that will present well as a station. The stations will be in two

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45 minutes sessions so that once the first session is completed the 2nd 45 session will start so the student have an opportunity to flip and see each other's PBLs.

- The 10th grade will have the all the Hunter Museum posters. They include video links to a video journal and detail each PBL.
- The 11th grade will be in Wacker Institute (the back doors into WACKER/CETAS) and will each have a table/booth with STEM projects and posters.
- The 12th grade will be in the WACKER/CETAS hallway with a poster for their business pitches.
- Dr. Donen explained that each person at the Showcase will be given Post-It Notes. They should place a blue note on posters that they like and place green notes for comments (for example) have you thought about this? This will be good for feedback for students and interactive for participants.

Tara was asked if she will share the Silent Auction sheet of who has been approached or donated to Silent Auction. She will share the Google Drive link with the Silent Auction information on an Excel spreadsheet with contacts, who has declined and who accepted. Tara also said she will continue to solicit for donations.

Please contact Tara if you are interested in assisting on the Silent Auction Committee. aggiebennetts@gmail.com

○ **Staff Appreciation Committee: Nicki Murphy**

The committee had another lunch and which went well and was successful. Ms. Robinson has a teacher's wish list and will send out soon. Nicki said they will need to do a lunch for December. Nicki will talk with Ms. Robinson on a good time for the next luncheon.

Please contact Nicki if you are interested in assisting on the Staff Appreciation Committee. veronicamurphy@gmail.com

○ **STEM Jubilee Committee: Michelle Brock**

No new information at this time.

If any parent or guardian knows a **vendor** that might be interested as a sponsor for the STEM Jubilee please contact Michelle.

Please contact Michelle if you are interested in assisting on the STEM Jubilee Committee. Mbrock1015@hotmail.com

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- **Student Council Committee: Allison Deckman**

STEM Jam and Spirit Week was a great success. All costs were covered and Student Council made some money. From the proceeds students have bought 2 coffee makers.

There was a discussion on Spirit wear and what to retire as legacy spirit wear. The STEM Student Council are who determine Spirit wear and what will become the next generation. They are considering T shirts, sweat shirts, leggings etc for December and January. The Student Council is now working on the beanies that have been approved. The beanies are grey with contrast lettering on it (not sure what color lettering).

Dr. Donen explained how the Spirit wear process goes back to Student Support Senate for final approval and this can take some time. For example, the beanies have been in process for a few months.

Please contact Allison if you are interested in assisting on the on the Student Council Committee. allisonmd423@gmail.com or deckman@hcde.org

- **Volunteer Committee: Shaneka McDowell**

Nothing new for volunteer committee.

Please contact Shaneka if you are interested in assisting on the Volunteer Committee. nekam28@gmail.com

- **National Honor Society: Heather Maharrey**

Please contact Heather if you are interested in assisting on the National Honor Society Committee. heather.maharrey@gmail.com

Heather reported that the donation letter was approved and sent to Ms. Mallard. She will send the letter out about National Honor Society (NHS) for fundraising. They are considering an Induction Ceremony on January 18 and deciding what items might be available through National Honor Society for students. Where to house the induction and more information is still to be determined. Allison asked to have the NHS fee decreased for STEM by NHS, which is 385 dollars annually for the school. There was no decrease for STEM.

Allison talked about having a link on web site for donations to help the school with the costs every year. She also discussed the need to look at fundraiser to help with the fees and the fact NHS is a service organization.

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- Updates on Other Items

- **Social Media**

The PLT voted to post the new Facebook page. An email with the link to the Facebook page will be sent out to parents since it is now officially launched (STEM School-Chattanooga). Shaneka will be in charge of the new page.

- **New Business**

Deacon reported on student advising and how STEM does a good job preparing students with resumes and college applications. There is a need for information on student volunteer work and how to seek out and find information on volunteer opportunities for themselves. He suggested that since parents are involved they might have good information on volunteering.

Tracie Clifford offered to send information on volunteer opportunities for students from College Success classes. The link and information will be sent to Dr. Williamson.

Not necessarily new business but recognition of the accolades for the STEM school and different things happening with STEM. Dr. Donen mentioned there will be a global learning network to showcase the school and the STEM School will also be travelling to High Tech High to showcase the STEM School work. It was also related that the STEM students scored in the top 5% of state scores and were honored as a Rewards School for Tennessee.

A question was asked if the PLT or HCDE to communicate to the public and publicize (Press Release) accolades. Dr. Donen stated the new Public Relations department at HCDE works on these pieces now.

Meeting Adjourned 7:17 PM - Next PLT Meeting – Monday January 22, 2018 at 6:30PM